



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

VACANCY NOTICE

Associate Information Management Officer (GIS), Operational Data Systems and Support Section, Global Data Service (GDS)

Title: Associate Information Management Officer (GIS)

Vacancy No: CPH/VN/2022/002

Duty Station: Copenhagen, Denmark

Duration: from 01 March 2022 to 31 December 2022

Contract Type: UNOPS IICA-1/LICA-9 (depending on the status of the selected candidate)

Closing date: 30 January 2022 Midnight CET

Operational Context

UNHCR is a global organization dedicated to saving lives, protecting rights and building a better future for refugees, forcibly displaced communities and stateless people. We deliver life-saving assistance like shelter, food and water, and develop solutions that ensure people have a safe place to call home where they can build a better future. Every year, millions of men, women and children are forced to flee their homes to escape conflict and persecution. We are in over 130 countries, using our expertise to protect and care for millions.

The High Commissioner has elevated data as a corporate priority and strategic asset and formalized the creation of the UNHCR Global Data Service (GDS). In its Data Transformation Strategy 2020-2025, UNHCR established its vision to be a trusted leader on data and information related to refugees and other affected populations, thereby enabling actions that protect, include and empower. This shift to becoming a more data-enabled organization requires a sustained commitment, data governance, the alignment of data procedures and systems, and dedicated resources. Located in Copenhagen and Geneva, the Global Data Service plays a vital role in enabling the implementation of the vision, priorities and key actions of the Data Transformation Strategy 2020-2025.

As part of the Global Data Service, the Operational Data Systems and Support Section implements and maintains technical solutions and processes that enable UNHCR colleagues to efficiently and systematically capture, use, share and highlight quality data at all levels of the organization. UNHCR's Geographical Information System (GIS) is a key tool to provide spatial analysis for the operations and has been identified as the best environment for the interoperability with other systems including population statistics and registration data.

The Operational Data Support Unit under the Operational Data Systems and Support Section is in charge of maintaining the GIS and the related databases of UNHCR presence, Persons of Concern locations and administrative boundaries at a global scale and to guarantee its integrity and interoperability. The unit also provides daily support to all spatial related needs within the UNHCR which includes but not limited to support on softwares, production of maps, webmaps, dashboards, templates, guidelines, and regular trainings in the form of webinars.

Duties and Responsibilities

Provide GIS support by:

- Producing maps and webmaps upon requests:
 - Produce country-level reporting maps.
 - Participate in the site mapping support activities.
 - Perform spatial analysis and produce high-quality visuals.
 - Provide mapping support for UNHCR corporate publications: (e.g. Global Appeal)
- Producing other data visualization products including graphic content and design.
- Designing and facilitating remote and in-situ GIS trainings and webinars.
- Facilitating access to licenses and software's and providing technical support on them.
- Field deployment for IM support if needed.
- Provide support on the implementation of GIS projects.

Maintenance of the Core GIS Database:

- Keep up-to-date UNHCR' Presence, People of Concern's locations and administrative boundaries using information coming from the operations.
- Train Information Management focal points to update the Core Geodatabase and perform Quality Control for all changes made.
- Share regularly the consolidated, reviewed, and approved country level geodata with other systems like proGres v4, Focus, MSRP, PSR for interoperability.
- Participate in the reflections to improve the current system and its interoperability with other applications.

Any other tasks related to GIS and mapping as required.

Monitoring and Progress Controls

As per regular performance appraisals and performance objectives set in consultation with the supervisor.

Essential Minimum Qualifications and Professional Experience Required

The ideal candidate will possess the following qualifications

Education:

Possess University degree in social sciences, Geography, Demography, Statistics, GIS, Computer Science, Information Management, Information Technology or a related discipline.

Working Experience:

Required Experience

- 3 years of relevant experience with Undergraduate degree; or 2 years relevant experience with Graduate degree; or 1 year relevant experience with Doctorate degree
- Excellent knowledge of Esri tools (ArcMap, ArcGIS Pro & ArcGIS Online).
- Proven experience in management and maintenance of corporate GIS databases.
- Experience in map production (PDF maps, ArcGIS Online webmaps).
- Strong communication and interpersonal skills with fluency in English.
- Strong data entry and organizational skills

Desirable Experience

- Experience in management of ArcGIS Server.
- Experience with GIS smartphone applications (ArcGIS Field Maps, Survey 123, Qfield, OsmAnd)
- Experience with BI tools (PowerBI, ArcGIS Dashboards)
- Experience in Remote Sensing.
- Experience with opensource solutions (QGIS, Postgis, Geoserver)
- Previous experience in the humanitarian sector and knowledge of commonly used data sources (HDX, OSM, GeoNames etc.)

Key Competencies

Required Competencies

- Strong data management and organisational skills.
- Understanding and adopting quality-control processes.
- Ability to follow guidelines and templates, and produce nice-looking visual with an attention to details.
- Good written and verbal communication skills.
- Ability to work with a multicultural team and support colleagues remotely.
- Excellent written and spoken English.

Desired Competencies

- Knowledge of another UN working language.

Location and Conditions

The successful candidate will be located in Copenhagen, Denmark.

It is a full-time role starting from 8.30am to 5pm Monday to Friday (40 hours per week).

To Apply

Interested candidates should apply online through the [MSRP Portal](#) with a Letter of Interest

- **Job Opening ID 33082: Associate Information Management Officer (GIS)**

For any technical problems encountered during the online application, please contact the Global Service Desk at HQUSSD@unhcr.org by allowing sufficient time for the resolution of issue.

The UNHCR workforce consists of many diverse nationalities, cultures, languages and opinions. UNHCR seeks to sustain and strengthen this diversity to ensure equal opportunities as well as an inclusive working environment for its entire workforce. Applications are encouraged from all qualified candidates without distinction on grounds of race, colour, sex, national origin, age, religion, disability, sexual orientation and gender identity.

The deadline for applications is **30 January 2022 midnight CET**



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