



Internship UNFPA Nordic Office UN City, Copenhagen

14 August 2017 to 31 January 2018

Who we are

United Nations Population Fund (UNFPA) is the world's largest organization supporting population and reproductive health programmes in developing countries. The UNFPA Nordic Office serves to liaise with key external partners including governments, parliaments, NGOs and media in the Nordic and Baltic countries covered by the office.

You can read more about UNFPA [here](#).

Duties

Analysis:

- Political analysis; updating donor profiles of countries covered by UNFPA Nordic Office with emphasis on ODA policies and the UNFPA mandate.

Communication / media related work:

- Media monitoring in all the countries covered by the Nordic Office;
- Preparing electronic newsletters to partners in the Nordic countries as well as internally in UNFPA;
- Translation and drafting of articles, op-eds and other journalistic work;
- Manage UNFPA Nordic Office social media accounts;
- Undertake presentations for groups of students;
- Update contact database of key partners in the Nordic countries.

General:

- Assist in the planning of high-level visits / travels to the Nordic region;
- Assist in other related duties as required, including administrative tasks and possibly support to joint activities with the UN agencies in Copenhagen.

Qualifications

- Student of Political Science / International Relations / Development Studies / Public Health / Communication, or related field;
- Knowledge of development issues and particularly, sexual and reproductive health and rights (SRHR);
- Good computer knowledge (Microsoft Office software package, content management of webpages and social media skills);
- Experience with public information work, events, campaigns and outreach;
- Ability to work independently as well as in teams;
- Fluency in a Nordic language and fluency in English, spoken as well as written. Knowledge of other Nordic languages an asset.

Please send your application with cover letter and CV in one pdf-file by email to nordic.office@unfpa.org, no later than 1 May. Write "Application internship" in the subject line of the email.

Please note that only students who are enrolled in a university programme during the time of the internship are eligible applicants. The internship is unpaid.